



MISSOURI

Communication Arts Grade Level Expectations Grade 9-12 *Writer's Choice: Grammar and Composition Grade 9* © 2005

OBJECTIVES	PAGE REFERENCES
Writing	
1 Apply a writing process in composing text	
A Writing Process	
Follow a writing process to	SE: 82, 330-331, 425-430 <i>Writing Activities</i> 183, 251, 333 <i>Journal Writing</i> 253
<ul style="list-style-type: none"> independently create appropriate graphic organizers as needed 	TWE: Te 66, 249, 844
<ul style="list-style-type: none"> apply writing process to write effectively in various forms and types of writing 	SE: 256-261, 323-347 <i>Write About Reading</i> 50 <i>Writing Activities</i> 79, 183, 199
	TWE: C 95 MIN 182
2 Compose well-developed text using standard English conventions	
A Handwriting	
B Capitalization	
Use conventions of capitalization in written text	SE: 111, 190, 465, 710-729 <i>Grammar Link</i> 107, 179, 191
	TWE: EE 716, 717, 722 MIN 721 CL 723
C Punctuation	
In composing text, use	SE: 326-329, 339-343, 356, 776, 952-955 <i>Writing Across the Curriculum</i> 357
<ul style="list-style-type: none"> correct formatting (e.g., quotation marks, italics and underlining) in citations 	TWE: MIN 328
<ul style="list-style-type: none"> hyphens for compound adjectives 	SE: 763, 764 TWE: MIN 763 Cs 764
D Parts of Speech	
Use parts of speech correctly in written text	SE: 438-492 <i>Grammar Link</i> 137, 143, 151, 155, 159, 195, 203, 207
E Spelling	
In writing, use dictionary, spell-check and other resources to spell correctly	SE: 163, 812-817 <i>Using Computers</i> 99, 207, 303
	TWE: Te 340, 907 RWC 816 TT 830 CL 832

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F Sentence Construction	
In composing text, use <ul style="list-style-type: none"> a variety of sentence structure and length for stylistic effect 	SE: 360-385, 552-557, 561-566, 569, 940-943 TWE: TW 277 EL 352
<ul style="list-style-type: none"> cohesive devices 	SE: 88-91, 94, 240-241, 944-945 <i>Journal Writing</i> 241 TWE: MIN 90 TW 214
<ul style="list-style-type: none"> active voice construction 	SE: 130, 596, 597, 602, 604-605, 606 <i>Practice</i> 607 TWE: WRW 130 MIN 597 LS 598
3 Write effectively in various forms and types of writing	
A Narrative and Descriptive Writing	
Write a personal narrative for real-life experiences (e.g., scholarships, applications and postsecondary/college essays)	SE: 10, 16-18, 423-424 <i>Writing Activities</i> 11, 19, 23, 183, 195 TWE: JWT 21
B Note-Taking	
Routinely use an appropriate method for note-taking	SE: 327-328 <i>Listening and Speaking</i> 239, 251 TWE: Te 73, 327 MIN 328
C Expository and Persuasive Writing	
Write <ul style="list-style-type: none"> multi-paragraph informative and persuasive essays with <ul style="list-style-type: none"> > an effective thesis statement 	SE: 241, 289, 313, 332-333, 943-944, 946-947 <i>Writing Activities</i> 307
<ul style="list-style-type: none"> > effective paragraphing 	SE: 77-78, 80-82, 88-90, 92-94, 943-945 <i>Writing Activities</i> 79, 83, 87, 91, 107
<ul style="list-style-type: none"> > convincing elaboration through specific and relevant details 	SE: 231-234, 240-243 <i>Writing Activities</i> 143, 231, 235, 295, 311 <i>Writing Across the Curriculum</i> 281, 321
<ul style="list-style-type: none"> > originality (freshness of thought) and individual perspective 	SE: 258, 272-275, 288-290, 292-294 <i>Try It Out</i> 125 <i>Writing Activities</i> 195, 307 TWE: EE 314
<ul style="list-style-type: none"> > individual style and voice 	SE: 38, 81, 130, 144-146, 209, 232-234, 260, 947-948 <i>Write About Reading</i> 50 <i>Writing Activities</i> 83, 147
<ul style="list-style-type: none"> > complex ideas in a sustained and compelling manner 	SE: 196-198, 200-202, 272-275, 288-290, 292-294 <i>Writing Activities</i> 199, 235
<ul style="list-style-type: none"> multi-paragraph texts that <ul style="list-style-type: none"> > interpret, evaluate or persuade 	SE: 207, 272-275, 288-290, 292-294 <i>Writing Activities</i> 207, 291, 295, 307 <i>Using Computers</i> 311

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<ul style="list-style-type: none"> > use specific rhetorical devices 	SE: 184-187, 785, 941-942 <i>Writing Activities</i> 27, 187, 307 <i>Journal Writing</i> 289 TWE: Cs 303
<ul style="list-style-type: none"> > use relevant evidence to defend a position 	SE: 289-290, 292-294, 420 <i>Writing Across the Curriculum</i> 281, 321 <i>Writing Activities</i> 295, 307 <i>Journal Writing</i> 309
<ul style="list-style-type: none"> • a reflective paper that compares specific incidents and themes 	SE: <i>Writing Across the Curriculum</i> 221, 321, 357 <i>Journal Writing</i> 229 <i>Using Computers</i> 311 <i>Write About Reading</i> 320 TWE: ARS 217
<ul style="list-style-type: none"> • an analysis and/or evaluation on the use of imagery, language, themes, stylistic devices and tone in literature 	SE: <i>Write About Reading</i> 50, 119 <i>Journal Writing</i> 269 <i>Writing Activities</i> 271 TWE: CaC 118, 219 CT 168
D Summary Writing	
Write <ul style="list-style-type: none"> • a multi-paragraph text that summarizes large amounts of information clearly and concisely 	SE: 432 <i>Using Computers</i> 231 <i>Writing Activities</i> 267 <i>Writing Across the Curriculum</i> 357 TWE: ARS 279 TW 319
<ul style="list-style-type: none"> • complete research papers/projects that develop a thesis, contain information from multiple sources and conform to a style manual (e.g., APA, MLA) 	SE: 338-342, 344-347, 348-349, 950-955 <i>Writing Activities</i> 329, 343, 347
E Audience and Purpose	
Compose texts <ul style="list-style-type: none"> • for a variety of career and workplace communications (e.g., job application, résumé, cover letter, college application essay, thank-you note, follow-up note, forms, project proposal, brochure and/or concise directions) 	SE: 236-238, 413-420, 421-424 <i>Writing Activities</i> 239 TWE: Te 94 MIN 238 A 291 Cs 295 CL 415
<ul style="list-style-type: none"> • for various audiences and purposes, selecting and applying appropriate format, style, tone and point of view 	SE: 36-39, 58-60, 68-70, 108-109, 160, 258-260, 906 <i>Writing Activities</i> 71, 247 TWE: Te 289
Listening and Speaking	
1 Develop and apply effective listening skills and strategies	
A Purpose for Listening	
Listen <ul style="list-style-type: none"> • for enjoyment 	SE: <i>Listening and Speaking</i> 27, 151, 195 TWE: LS 30 Te 145 MIN 270 IC 886

OBJECTIVES	PAGE REFERENCES
<ul style="list-style-type: none"> for information 	SE: <i>Listening and Speaking</i> 35, 155, 239, 251 TWE: 67 Cs 131
<ul style="list-style-type: none"> for directions 	SE: <i>Listening and Speaking</i> 239 TWE: LS 432
<ul style="list-style-type: none"> critically to summarize and evaluate communications that inform, persuade and entertain 	SE: 885-887, 891-892 <i>Listening and Speaking</i> 251, 307 TWE: LS 355 Cs 890
<ul style="list-style-type: none"> to evaluate own and others' effectiveness in presentations and group discussions, using provided criteria 	SE: 887, 892 TWE: LS 127 Te 190, 274, 314
<ul style="list-style-type: none"> to evaluate the validity and reliability of speaker's message 	SE: 885-886, 887, 891 TWE: CL 17 TW 319 LS 337
B Listening Behavior	
Use active-listening behaviors (e.g., asks questions of speaker and uses body language and facial expressions to indicate agreement, disagreement or confusion)	SE: <i>Listening and Speaking</i> 71, 75, 87, 95, 203, 885-887, 891-892 TWE: CL 17 MIN 154 PA 887
2 Develop and apply effective speaking skills and strategies for various audiences and purposes	
A Discussion and Presentation	
In discussions and presentations, <ul style="list-style-type: none"> create concise presentations on a variety of topics 	SE: 102, 889-892 <i>Listening and Speaking</i> 127, 251 TWE: LS 123, 127 CL 350
<ul style="list-style-type: none"> incorporate appropriate media or technology 	SE: <i>Using Computers</i> 23, 247 <i>Viewing and Representing</i> 207 TWE: MIN 889 TT 890
<ul style="list-style-type: none"> respond to feedback 	SE: 890, 891 <i>Listening and Speaking</i> 87 TWE: CL 17, 94 A 287
<ul style="list-style-type: none"> defend ideas 	SE: 890, 891 TWE: Cs 143, 307, 356
<ul style="list-style-type: none"> demonstrate poise and self-control 	SE: 890-892 <i>Writing Activities</i> 103 <i>Listening and Speaking</i> 203 TWE: Cs 27 MIN 889 PA 890
B Giving Directions	
Give clear and concise multi-step oral directions to perform complex procedures and/or tasks	Students may orally present directions from activities on the following pages: SE: 433 <i>Listening and Speaking</i> 239

OBJECTIVES	PAGE REFERENCES
Information Literacy	
1 Develop and apply effective research process skills to gather, analyze and evaluate information	
A Research Plan	
Develop an appropriate research plan to guide investigation and research of focus questions	SE: 73, 326 <i>Listening and Speaking</i> 183 <i>Writing Activities</i> 329 TWE: CL 56 ARS 317 CC 327
B Acquire Information	
Locate and use multiple primary and secondary sources to <ul style="list-style-type: none"> select relevant and credible information 	SE: 72, 326-328, 799-810, 906 TWE: MIN 290, 807 Te 326 IC 803
<ul style="list-style-type: none"> evaluate reliability of information 	SE: 293, 296-299, 951 <i>Writing Activities</i> 295 TWE: MIN 290
<ul style="list-style-type: none"> evaluate reliability of sources 	SE: 292-294, 950, 951 TWE: MIN 294 Te 349
C Record Information	
Record relevant information from multiple primary and secondary sources	SE: 327-328, 329 <i>Using Computers</i> 271 TWE: MIN 74, 332
D Sources Consulted	
Cite sources of information using a standard method of documentation	SE: 326-329, 338-343, 356, 950-955 <i>Writing Across the Curriculum</i> 357 TWE: MIN 326, 342 Te 327, 339
2 Develop and apply effective skills and strategies to analyze and evaluate oral and visual media	
A Media Messages	
Analyze, describe and evaluate the elements of messages projected in various media (e.g., videos, pictures, websites, artwork, plays and/or news programs)	SE: 894-901 <i>Listening and Speaking</i> 151 <i>Writing Activities</i> 203, 291 <i>Talk About Reading</i> 320 TWE: Te 55 RWC 286 MIN 310

Codes Used for TWE Pages

A	Assess
ARS	Active Reading Strategies
C	Close
CaC	Compare and Contrast
CC	Cultural Connections
CL	Civic Literacy
Cs	Close
CT	Critical Thinking
EE	Enrichment and Extension
EL	Exploring Language
IC	Internet Connection
JWT	Journal Writing Tip
LS	Listening and Speaking
MIN	Meeting Individual Needs
PA	Practice and Assess
RWC	Real World Connection
Te	Teach
TT	Technology Tip
TW	6+1 Trait Writing
WRW	Writing in the Real World