

Directory Structure Example

A Geology Professor's Data File Directory

All of these files are in the directory "C:/My Documents"

Classes (*subdirectories shown for 104_National Parks only*)

102_Physical Geology

103_Historical Geology

104_National Parks

Attendance

Compositions

Evaluations

Exams

Exercises

Grades

Handouts

Lectures

Carlsbad Caverns

Hawaii

Mammoth Cave

Mount St. Helens

Yellowstone

Outlines

TA Materials

Videos

Fieldtrips (*subdirectories shown for Cincinnati_1999 only*)

Cincinnati_1999

Contributions

Organizational Stuff

Outcrop Photos

Registration & Correspondence

Road Log

Florida Keys

Kentucky Shales_1997

Sacramento_1991

West Virginia_2001

Correspondence

Dept & Univ Business

Personal

Reviews

Grant Proposals

Manuscripts

Research

Cincinnati Series

Abstracts

Data

Figures

Grant Proposals

Manuscripts

Devonian Shales

Devonian System

Geomagnetic Patterns

Ooid Mineralogy

Penn Shales

Teaching Assignments

Other Stuff

Sed Program

Departmental Stuff

Alumni

Committees

Budget

Computer

Curriculum

Faculty Meetings

Geol Faculty

Geol Staff

Geol Students

Graduate Business

Applications

Applicant Interviews

Handbook