

Course Web Site Planning Template

School Resource Assessment

Assess your school's Web site resources before developing a written plan for your Web site.

How many megabytes are available? _____ How do I send files to my site? _____

Are there any preset formats or courseware software that I need to use? _____

What passwords are needed? _____

What services are available? Other: _____

Online quizzing

Chat groups

Online tests

Teach course online

Goals of Course Web Site:

When setting your goals, consider your student's needs, as well as your technical expertise.

Timelines:

Development start date: _____ Development completion date: _____

Deadline for completing student materials: _____

Resources & Costs:

Software

HTML editor: _____ \$ _____

Web graphics software: _____ \$ _____

Web design: _____ \$ _____

Other: _____ \$ _____

Hardware: _____

Training classes: _____

Budget:

Software tools: _____ \$ _____

Hardware: _____ \$ _____

Web site: _____ \$ _____

Training: _____ \$ _____

Student needs: _____ \$ _____

A basic sketch of the Web page design: