

CHAPTER 16 Special Journals: Sales and Cash Receipts

Study Plan

Check Your Understanding

- Section 1** *Read Section 1 on pages 420–427 and complete the following exercises on page 428.*
- Thinking Critically
 - Communication Accounting
 - Problem 16-1 *Posting Column Totals from the Sales Journal*
 - Problem 16-2 *Analyzing a Source Document*
- Section 2** *Read Section 2 on pages 429–439 and complete the following exercises on page 440.*
- Thinking Critically
 - Computing in the Business World
 - Problem 16-3 *Completing the Cash Receipts Journal*
- Summary *Review the Chapter 16 Summary on page 441 in your textbook.*
- Key Concepts
- Review and Activities *Complete the following questions and exercises on pages 442–443 in your textbook.*
- Using Key Terms
 - Understanding Accounting Concepts and Procedures
 - Case Study
 - Conducting an Audit with Alex
 - Internet Connection
 - Workplace Skills
- Computerized Accounting *Read the Computerized Accounting information on page 444 in your textbook.*
- Making the Transition from a Manual to a Computerized System*
 - Mastering Sales and Cash Receipts in Peachtree*
- Problems *Complete the following end-of-chapter problems for Chapter 16 in your textbook.*
- Problem 16-4 *Recording and Posting Sales and Cash Receipts*
 - Problem 16-5 *Recording and Posting Cash Receipts*
- Challenge Problem Problem 16-6 *Recording and Posting Sales and Cash Receipts*
- Chapter Reviews and Working Papers *Complete the following exercises for Chapter 16 in your Chapter Reviews and Working Papers.*
- Chapter Review
 - Self-Test