

# Sample Chronological Résumé

## Gloria C. Cline

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Cincinnati, Ohio 45202

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**Objective** A position as store manager at Saks Fifth Avenue.

### Experience

July 1997–Present

District Manager

DSW Shoe Warehouse Brentwood, Tennessee

- Manage Midwest region of large specialty retailer
- Supervise 12 stores with 100+ employees
- Exceed annual sales and inventory goals every year
- Developed new staff hiring and training procedures

May 1995–June 1997

Assistant Buyer

DSW Shoe Warehouse Brentwood, Tennessee

- Created marketing agreements for new products
- Placed orders for new and existing products
- Attended trade shows searching for new accessory line

### Education

Master of Business Administration, 1995

University of Cincinnati Cincinnati, Ohio

- Thesis: The Effects of Warehouse Clubs on Independent Retailers in the Food Category

Bachelor of Science in Journalism, 1993

Xavier University Cincinnati, Ohio

- President of the Advertising Club
- Developed high school outreach program for students interested in communications major.

### Community Service

- Assist nonprofit agency in writing and designing newspaper advertisements
- Board member in charge of development at St. Anthony Church

### References

Provided upon request