

# Sample Skills Résumé

## Judith M. Auclair

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### Objective

A position as an assistant biology technician at Quartet Labs.

### Skills and Abilities

#### Attention to Detail

- Produced accurate and precise scientific logs and word-processed reports, charts, and graphs
- Managed greenhouse at school garden, labeling and tracking growth of seedlings in flats

#### Hardworking

- Logged 90 hours outside of school to complete senior biology project. Topic: Finding the Causes and Cures of Plant Disease
- Worked a part-time job at Mercy Hospital from the age of 16 while maintaining a 3.5 G.P.A.
- Reliable and dependable, with a good work ethic

#### Technology Skills

- Executed PowerPoint presentation on laboratory safety procedures to group of 40 students, teachers, and parents
- Participated in school-to-work program, studying ways organisms fight infections and assisting scientists as laboratory aide
- Demonstrated "Excellence" on school's Career-Based Technology Indicators during all four years of high school
- Geometry, physics, and physical science skills

#### Communication Skills

- Cooperate well with others
- Volunteer on school's Student-to-Student Moderation and Negotiation Board

### Education

Associate Degree in Plant Pathology, Pennsylvania Technical College (in progress)  
High School Diploma, Polytech High School, Swissvale, Pennsylvania, 2002

### Activities and Awards

Member of SkillsUSA-VICA, Vocational Industrial Clubs of America;  
Awarded 2nd place in SkillsUSA-VICA state Quiz Bowl competition  
Member of the Living Classroom Committee