

**III. SPECIAL TERMS AND CONDITIONS  
FOR PROPOSALS**

<b><u>A. Scope of Work</u></b>	<b>Glencoe Writer’s Choice Grammar and Composition, Grade 7</b>
<b>2. The textbook materials must have <i>lessons</i> that provide guidelines, models, and strategies for:</b>	
a. Reading functional and informational texts	Writing in the Real World <b>SE/TWE:</b> 4-6, 7, 42-44, 45, 10-112, 113, 152-154, 155, 196-198, 199, 258-260, 261  Facing the Blank Page, Writing for <i>TIME</i> <b>SE/TWE:</b> 97-107  Business and Technical Writing <b>SE/TWE:</b> 329-332, 333-336, 337-340, 341-344, 345-348, 349-353
b. Close reading strategies	<b>SE/TWE</b> 32-37, 42, 90-94, 110, 142-147, 152, 188-191, 196, 248-253, 258, 298-301
c. Academic writing	<b>SE/TWE:</b> 11, 23, 39, 49, 61, 65, 69, 77, 81, 96, 117, 129, 137, 149, 167, 171, 179, 183, 193, 203, 211, 219, 243, 255, 265, 269, 273, 277, 285, 303, 334
d. Academic essay writing	<b>SE/TWE:</b> 194-195, 196-199, 200-203, 204-207, 208-211, 212-215, 216-219, 220-223, 224-227, 228-231, 232-235, 236-239, 240-243, 244-247, 254, 255
e. Summary writing	<b>SE/TWE:</b> 15, 81, 96, 226, 253, 254, 333-336, 689-690, 804
f. Persuasive writing	<b>SE/TWE:</b> 256-257, 258-261, 262-265, 266-269, 270-273, 274-277, 278-281, 282-285, 286-289, 290-293, 294-297, 302, 303
g. Developing thesis statement, topic sentence, transitions, body paragraph, evidence, and inference	<b>SE/TWE:</b> 8-11, 20-23, 70-73, 115, 128, 129, 139, 156-159, 164-166, 168-171, 172-175, 185, 198, 200-203, 210, 214, 232-233, 245, 267, 270-273, 800, 802, 804, 805, 819, 820
h. Metacognition (awareness and understanding about one’s thinking and cognitive processes; “thinking about thinking”)	<b>SE/TWE:</b> 33, 35, 37, 38, 91, 92, 146, 147, 148, 189, 190, 191, 210, 251, 252, 253, 299, 300, 301, 302, 358, 362, 369, 391, 434, 442, 454, 458, 462, 471, 526, 527, 544, 545, 557, 581, 602, 622, 746 Refer also to <i>Thinking and Study Skills</i> print resource.

**PROPOSAL NO. 7233 – MIDDLE SCHOOL LANGUAGE ARTS ADOPTION**

<b><u>A. Scope of Work</u></b>	<b>Glencoe Writer’s Choice Grammar and Composition, Grade 7</b>
i. Argumentation (the process of crafting a rhetorically sound argument)	<b>SE/TWE:</b> 256-257, 258-261, 262-265, 266-269, 270-273, 274-277, 278-281, 282-285, 286-289, 290-293, 294-297, 302, 303
j. Schema development (knowledge how texts are organized, experiential/cultural knowledge, thinking and reasoning practices within a discipline, and structure and meaning of words and sentences)	<b>SE/TWE:</b> 4, 32-37, 42, 90-94, 110, 142-147, 152, 188-191, 196, 248-253, 258, 298-301, 653, 654-656, 657, 658-659, 660, 661-664, 665, 666-667, 668, 669-670, 671, 672-675, 676
k. Embedding grammar/vocabulary: word families, etymology, word roots, suffixes, prefixes, multiple word meanings, synonyms, antonyms, parts-of-speech, pronunciations, syllabication, etc.	<b>SE/TWE:</b> 248, 378, 379-390, 391-396, 397, 398, 399-418, 419-426, 427, 428, 429-442, 443-448, 449, 450, 451-470, 471-476, 477, 478, 479-490, 491-498, 499, 653, 654-656, 657, 658-659, 660, 661-664, 665, 666-667, 668, 669-670, 671, 672-675, 676
l. Identifying and analyzing elements of literature: plot (e.g. conflict/resolution), character analysis, setting, mood, dialogue, symbolism, allusion, imagery, figures of speech, diction, word choice, tone, alliteration, consonance, assonance, rhythm, repetition, figurative language, personification, idioms)	<p>Elements of Literature <b>SE/TWE:</b> 33, 34, 35, 37, 38, 91, 93, 94, 95, 143, 144, 145, 146, 148, 158, 189, 190, 192, 249, 288, 300, 369, 419, 443, 471, 491, 511, 557, 581, 617</p> <p>Plot <b>SE/TWE:</b> 188-191</p> <p>Character Analysis <b>SE/TWE:</b> 33, 34, 35, 37, 38, 91, 94, 95, 144, 145, 146, 148, 189, 190, 192, 369, 419, 443, 471, 491, 511, 557, 581</p> <p>Setting <b>SE/TWE:</b> 91, 158, 419, 443, 471, 491, 511, 581</p> <p>Mood <b>SE/TWE:</b> 144, 419, 443, 471, 491, 511, 557, 581</p> <p>Dialogue <b>SE/TWE:</b> 146, 369, 617</p> <p>Imagery <b>SE/TWE:</b> 95</p> <p>Figures of Speech <b>SE/TWE:</b> 143, 189</p>

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<b><u>A. Scope of Work</u></b>	<b>Glencoe Writer’s Choice Grammar and Composition, Grade 7</b>
l. Identifying and analyzing elements of literature: plot (e.g. conflict/resolution), character analysis, setting, mood, dialogue, symbolism, allusion, imagery, figures of speech, diction, word choice, tone, alliteration, consonance, assonance, rhythm, repetition, figurative language, personification, idioms) (continued)	Diction <b>SE/TWE:</b> 91, 93, 95, 143, 144, 189, 288, 557  Word Choice <b>SE/TWE:</b> 91, 93, 95, 143, 144, 189, 288, 557  Tone <b>SE/TWE:</b> 33, 34, 38  Figurative Language <b>SE/TWE:</b> 143, 189
m. Six Traits: ideas/content, organization, word choice, sentence fluency, voice, conventions	<b>SE/TWE:</b> 33, 34, 38, 91, 93, 95, 143, 144, 145, 146, 148, 189, 190, 192, 250, 252, 253, 254, 301, 302, 822-824, 831
<b><i>The following bulleted items are also required but deemed of lesser importance than those above.</i></b>	
n. Friendly and formal business letters, resume, application essays, minutes, memos, and cover letters	<b>SE/TWE:</b> 11, 18, 27, 38, 328, 329-332, 333-336, 337-340, 341-344, 345-348, 349-353
o. Note-taking and outlining from discussion, from lecture, and from reading	<b>SE/TWE:</b> 226, 230, 233, 696-697, 698, 743-747, 802
p. Identifying and using access features of a text: charts, maps, diagrams, tables, illustrations, titles, topic sentences, and key words	<b>SE/TWE:</b> 71, 232-233, 699, 700, 701, 702, 805, 819
q. Test as genre (studying/ analyzing text passages and test items similar to those on high-stakes tests such as the SAT 9 or AIMS)	<b>SE/TWE:</b> 703-704, 705, 706-707, 708-711, 712-716, 717-741
r. Graphic organizers for separating evidence, inference, and thesis statement during class discussion	<b>SE/TWE:</b> 29, 87, 139, 185, 245, 295
s. Questions for analyzing the credibility of sources (including the internet)	<b>SE/TWE:</b> 791-792, 825-826
t. Organizational structure of texts: chronological, sequential, compare/contrast, cause/effect, logical order, classification	<b>SE/TWE:</b> 7, 38, 45, 95, 113, 148, 155, 192, 199, 254, 261, 302
u. Facilitating class discussions	<b>SE/TWE:</b> 743-747, 748-751, 752-755

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<b><u>A. Scope of Work</u></b>	<b>Glencoe Writer’s Choice Grammar and Composition, Grade 7</b>
v. Activating prior knowledge	Bellringer/Motivating Activity <b>SE/TWE:</b> 4, 8, 12, 16, 20, 24, 28, 32, 42, 46, 50, 54, 58, 62, 66, 70, 74, 78, 82, 86, 90, 97, 110, 114, 118, 122, 126, 130, 134, 138, 142, 152, 156, 160, 164, 168, 172, 176, 180, 184, 188, 196, 200, 204, 208, 212, 216, 220, 224, 228, 232, 236, 240, 244, 248, 258, 262, 266, 270, 274, 278, 282, 286, 290, 294, 298, 306, 308, 310, 314, 316, 318, 320, 322, 325, 329, 333, 337, 341, 345, 349, 357, 359, 361, 363, 365, 367, 379, 381, 383, 385, 386, 389, 399, 401, 403, 405, 407, 409, 411, 413, 415, 417, 429, 431, 433, 435, 437, 439, 441, 451, 453, 455, 457, 459, 461, 463, 465, 467, 469, 479, 481, 483, 485, 487, 489, 501, 503, 505, 507, 509, 521, 523, 525, 535, 537, 539, 541, 543, 553, 555, 573, 575, 577, 579, 589, 591, 593, 595, 597, 599, 601, 603, 605, 607, 619, 621, 623, 625, 631, 634, 636, 639, 643, 645, 647, 650, 654, 658, 661, 666, 669, 672, 677, 681, 685, 687, 689, 691, 694, 696, 699, 703, 706, 708, 712, 743, 748, 752, 756, 762, 766, 771, 777, 782, 784, 788, 791, 793
w. Raising genuine questions regarding the literature for adults as well as students	<b>SE/TWE:</b> 38, 95, 148, 192, 254, 302
x. Modeling and teaching thinking skills	<b>SE/TWE:</b> 33, 35, 37, 38, 91, 92, 146, 147, 148, 189, 190, 191, 210, 251, 252, 253, 299, 300, 301, 302, 358, 362, 369, 391, 434, 442, 454, 458, 462, 471, 526, 527, 544, 545, 557, 581, 602, 622, 746  Refer also to <i>Thinking and Study Skills</i> print resource.
y. Embedding modes of discourse: cause & effect, classification & division, etc.	<b>SE/TWE:</b> 6, 29-30, 42, 43-44, 47-48, 62-65, 67-69, 98, 102-103, 112, 123, 139, 154, 158, 172-175, 185-186, 206, 232-235, 245, 259-260, 271, 292, 295, 756-757, 799
z. Identifying and analyzing figurative, idiomatic, and technical language	<b>SE/TWE:</b> 1, 134, 654-657, 660, 665, 668, 671, 800
aa. Using a dictionary, atlas, almanac, encyclopedia, periodical, thesauri, glossaries, cd-rom, primary vs. secondary source, and internet	<b>SE/TWE:</b> 280, 631-633, 634-635, 636-638, 639-642, 643-644, 645-646, 647-649, 650-652, 782, 783-786, 787-790, 791-792, 793-796
bb. Making predictions/confirming, revising predictions	<b>SE/TWE:</b> 32, 90, 142, 188, 248, 298

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<b><u>A. Scope of Work</u></b>	<b>Glencoe Writer’s Choice Grammar and Composition, Grade 7</b>
cc. Distinguishing fact from opinion, author’s purpose, author’s bias, fallacious reasoning	<b>SE/TWE:</b> 102, 251, 269, 271, 277, 744-747, 797, 800
dd. Identifying and selecting the appropriate language register	<b>SE/TWE:</b> 33, 34, 38, 91, 93, 95, 143, 144, 189, 288, 328-330, 557, 756-761, 800, 805, 822, 823
ee. Writing process: prewriting, drafting, revising, editing, and publishing	<b>SE/TWE:</b> 28-31, 42-45, 46-49, 50-53, 54-57, 58-61, 62-65, 66-69, 70-73, 74-77, 78-81, 82-85, 86-89, 95, 96, 97-107, 138-141, 184-187, 244-247, 294-297
ff. Strategies for making accommodations for Exceptional Education students	<p>Meeting Individual Needs, Less Proficient Readers <b>SE/TWE:</b> 10, 26, 76, 136, 166, 214, 226, 254, 268, 276, 384, 402, 406, 410, 414, 436, 470, 486, 490, 574, 594, 620, 624, 627, 651, 659, 683, 698, 711, 744, 757, 772</p> <p>Meeting Individual Needs, Gifted and Talented <b>SE/TWE:</b> 106, 710</p> <p>Meeting Individual Needs, Special Needs <b>SE/TWE:</b> 779</p> <p>Enrichment and Extension <b>SE/TWE:</b> 30, 38, 80, 88, 95, 140, 148, 158, 165, 182, 186, 198, 246, 247, 260, 283, 296, 342, 344, 632, 641, 664, 674, 686, 695, 702, 709, 713, 716, 754, 767, 780, 786, 789, 795</p>
gg. Strategies for addressing the needs of English Language Learners	<p>Meeting Individual Needs, English Language Learners <b>SE/TWE:</b> 14, 22, 52, 64, 68, 72, 84, 89, 105, 116, 124, 132, 162, 174, 178, 202, 206, 222, 234, 264, 272, 292, 338, 364, 368, 380, 382, 386, 388, 400, 404, 416, 418, 432, 438, 440, 456, 484, 506, 510, 522, 542, 576, 580, 590, 626, 640, 646, 663, 673, 678, 700, 750, 774, 792</p>
<b>3. The textbook materials must provide:</b>	
a. Examples from a variety of fiction and nonfiction texts (entire works preferred*)	<b>SE/TWE:</b> 4, 32-37, 42, 90-94, 110, 142-147, 152, 188-191, 196, 248-253, 258, 298-301, 369, 391, 419, 443, 471, 491, 511, 527, 545, 557, 581, 609

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<b><u>A. Scope of Work</u></b>	<b>Glencoe Writer’s Choice Grammar and Composition, Grade 7</b>
b. Examples from variety of poetry: epic, lyric, sonnet, ballad, elegy, haiku, free verse	<b>SE/TWE:</b> 4, 134
c. Plays and short story (entire works preferred*)	<b>SE/TWE:</b> 152, 188-191, 581
d. Primary documents: speeches from American and World history; journal entries, letters, newspaper articles of particular historical or literary merit (facsimiles of primary documents)	<b>SE/TWE:</b> 32-37, 42, 196, 258
e. Example opinion essays (a collection of effective editorials from American history)	<b>SE/TWE:</b> 298-301
f. Careful and effective methods for writing questions of fact, questions of interpretation, and questions of evaluation (for students and teachers)	<b>SE/TWE:</b> 224-225, 825-826
<b><i>The following bulleted items are also required but deemed of lesser importance than those above.</i></b>	
g. Folklore and myth (entire works preferred*)	<b>SE/TWE:</b> 443, 491
h. Directions, recipes, procedures	<b>SE/TWE:</b> 97, 345
i. Example personal narrative essays of particular merit	Refer to <b>The Reader’s Choice</b> , Course 2/Grade 7.
j. Current citation guidelines (MLA)	<b>SE/TWE:</b> 827, 828, 832
k. Transparencies of documents and fine art appropriately related to chosen text	<b>SE/TWE:</b> xxxii, 2, 23, 35, 36, 40, 53, 61, 65, 77, 92, 94, 108, 119, 143, 144, 150, 179, 191, 194, 249, 251, 256, 273, 300, 304, 354, 375, 395, 426, 447, 475, 497, 517, 532, 549, 559, 585, 616, 629
<b>4. The textbook materials must provide methods of qualitative and quantitative assessments which address:</b>	
a. Methods for students to assess their contributions to a discussion	<b>SE/TWE:</b> 752, 753, 754, 755  Print Resources: <i>Listening and Speaking Activities</i> ; Tests with Answer Key and Rubrics
b. Methods for student and teacher to assess student mastery of state standards	<b>SE/TWE:</b> 703-704, 705, 706-707, 708-711, 712-716, 717-741  Refer also to Glencoe/McGraw-Hill <b>Writer’s Choice</b> correlation for Arizona standards.

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<b><u>A. Scope of Work</u></b>	<b>Glencoe Writer’s Choice Grammar and Composition, Grade 7</b>
c. Rubrics for assessing reading	<b>SE/TWE:</b> 38, 95, 148, 192, 254, 302
d. Rubrics for assessing writing	<b>SE/TWE:</b> 31, 89, 141, 187, 247, 297  Refer also to <i>Writing Assessment and Evaluation Rubrics</i> .
e. Provide instructional software to complement and supplement instruction and assessment	<b><u>Supplemental Instruction</u></b> TWE TCR Essential Planning Tools Binder ITBS Preparation & Practice Workbook The Glencoe Reader Interactive Reading Workbook Revising with Style BLM 6-8 Sentence Diagramming BLM 6-8 Teaching Transparencies Daily Language Practice Transparencies Grammar & Language Transparencies  <b><u>Technology/Assessment</u></b> ILP ExamView Pro MindJogger Audio Library Literature Launchers VHS Literature Video Library Vocabulary Puzzlemaker Writer’s Assistant CD Rom
f. Provide multiple strategies and material to assess student progress toward mastery over time	<b>SE/TWE:</b> 39, 96, 149, 193, 255, 303, 803